PROJECT OVERSIGHT REPORT

Statewide Automated Child Welfare Information System (SACWIS)
Department of Social and Health Services (DSHS)

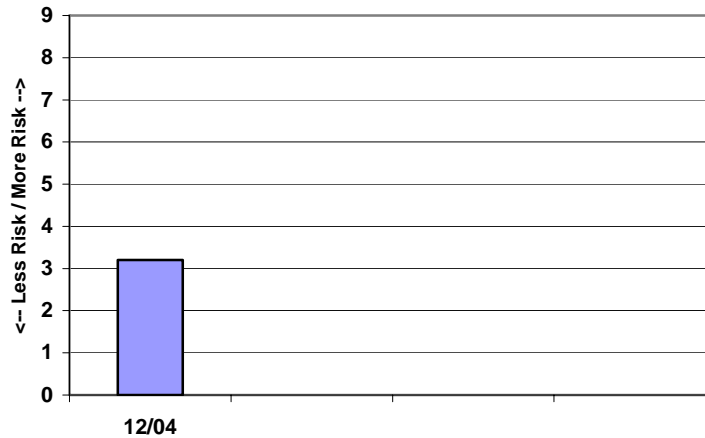**Report as of Date:**
February 2005

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Project Director: Dawn Tatman
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Severity/Risk Rating: High (high severity, high risk)

Oversight: Level 3 – ISB

Overall Project Risk Assessment

Report Synopsis: The federal organization partially funding this project, the Centers for Medicare and Medicaid (CMS), is requiring DSHS to replace its existing system. The SACWIS project was not included in the Governor Locke's 2005-2007 Biennium proposed budget. DSHS is modifying its project plans, which may include delaying the RFP for vendor services for one year but continuing with the business requirements definition activities using agency personnel.

Staff Recommendations: No recommendations at this time. The project is in the requirements definition and planning phase.

Variances:
- Schedule: None.

- Budget/Cost: None.

- Scope: None.

- Resources: None. DSHS has contracted for the project manager's position as well as an application development manager.

Risks/Mitigation Tasks:
Project management has identified and is tracking the following risks:

ID	Risk	Probability / Severity	Mitigation Strategy
1	Project schedule	Med/Med	▪ Review transfer projects in other states ▪ Right project team; contract for state's project manager ▪ Maintain executive support and involvement ▪ Develop and manage to detailed work plan
2	Funding	Med/Med	▪ Phase the Design, Development, and Implementation efforts
3	Scope	Med/Med	▪ Set expectations early; communicate ▪ Employ structured change control process ▪ Use QA vendor
4	Conversion	Low/High	▪ Data integrity clean up already in process ▪ Identify data issues early

New SACWIS Technology: DSHS intends to replace the current CICS, Adabas/Natural mainframe and PowerBuilder client/server systems with n-tier web-based technology.

Budget: The DSHS investment plan estimated the project cost at $30.6 million.

Background Information

The current Children's Administration (CA) Case and Management Information System (CAMIS) is a federally approved Statewide Automated Child Welfare Information System (SACWIS). CAMIS is the primary information system used by CA to manage the services it delivers to children and families. The system tracks clients statewide and produces selected forms and management reports. Functions include: Intake, Screening, Investigation, Assessment, Eligibility Determination, Case Management, Service Provider Management, Foster Home Support, Contract Management, and Financial Management. CAMIS is used by 2,700 social workers, clerical staff and managers along with the Office of the Attorney General, public health nurses, the Washington Association for the Prevention of Child Abuse and Neglect and Native American Tribes.

The current CAMIS system no longer meets CA's business needs and is aging beyond its useful life. Future business needs will become increasingly more difficult and costly to meet under the current environment:
▪ The middleware component of CAMIS is based on SysQL, which is no longer produced or supported by its vendor. Replacing it in CAMIS would be expensive.
▪ Data integrity continues to deteriorate due to CAMIS's complex environment, old data management technology, and multiple ways to edit data.
▪ Business initiatives require new functionality that cannot be accommodated with the technology underlying CAMIS.
▪ The complexity of the current system and its underlying inadequacies have resulted in delays in systems enhancements.
▪ The current system does not allow information to be shared outside of DSHS.
▪ The current system is not able to produce reports in a timely manner.
▪ The current system is not able to produce professional, standardized forms.
▪ The current system and the GUI are not stable, which results in incomplete, late, and inaccurate data being recorded.
▪ The current system is expensive to maintain.